



# STELLANTIS

## COMPANY VEHICLE OPERATIONS

Dear Participant,

With winter weather taking its toll on many of our roads, we know the spring pothole season is just around the corner! We would like to remind our participants of our policy regarding tire replacement and repair.

### **Tire Repair and Replacement:**

Tires that are damaged must be repaired whenever possible; tire replacement must meet certain criteria. Participants are required to ensure that tires are maintained, vehicle front-end is properly aligned, and wheels are balanced. Only a participating Stellantis franchised tire dealership or the PQRC may perform tire repairs/replacement.

**Tires that are repaired or replaced outside of the eligible criteria may not be reimbursed.**

Please review the full tire policy on our website under the Maintenance, Modifications & Roadside > Tire Repair & Replacement. **Please see website links below.**

The Company Vehicle program also offers participants many other conveniences that are included with your company-owned vehicle at no additional cost. **It is important to remember that all services must be performed in accordance with Company Vehicle Operations policy.**

### **Maintenance:**

Oil changes must be performed at the recommended intervals. A Stellantis franchised dealership or the PQRC must perform all maintenance or warranty repairs to your vehicle.

### **Glass:**

All windshield replacement must be performed by Safelite. There are some exceptions such as if the damage is the result of a collision or vandalism and if other glass is involved.

### **Roadside Assistance:**

Roadside Assistance is available 24/7 and offers many services including towing, battery jump, emergency fuel delivery, emergency lock out and flat tire assistance and more.

It is the responsibility of the participant to ensure that all dependent drivers of your company-owned vehicle are aware of Company Vehicle Operations policies and procedures. The only exceptions to these policies would be in the event of an emergency where a dealership or the Product Quality Research Center (PQRC) are not an option. **The cost for repairs or services that do not follow these policies are not reimbursable. Please contact us whenever possible before incurring any out of pocket costs so we may assist.**

## **Important Contact Information:**

**Product Quality Research Center (PQRC):** 248-451-5626 or 248-451-5674

**Safelite:** 1-888-393-1667 (24 hours a day / 7 days a week) - Stellantis Account #: 451159.  
Click [here](#) for the Safelite online scheduler.

**Roadside Assistance:** 1-866-864-7684

**Active participants:** please see our website on [The Hub](#) and go to the Maintenance, Modifications & Roadside tab for complete details.

**Retiree participants:** please see our website <https://www.chryslercocar.com/> and go to the Maintenance, Modifications & Roadside tab for complete details.

If you have any questions, please contact us at [cocars@stellantis.com](mailto:cocars@stellantis.com) or 800-481-6736.

Company Vehicle Operations